

Taylor Wright

(512) 426-5788 TaylorwrightRDA@gmail.com

Professional Experience

Orthodontic Assistant

Ramsay Orthodontics

August 2023-present

- Greeting patients and make comfortable for procedures.
- Responsible for all new patient appointments. Duties include new patient exam, photos, and specific areas of concern for each patient.
- Assist the orthodontist in preparing patient for complex procedures.
- Provided chairside assistance in placing and removing orthodontic appliances.
- Performing adjustments, such as: coil springs, ligating, segments, and basic adjustments.
- Provide patient instructions for elastic wear.
- Sterilizing tools and prepping the appropriate trays for each appointment.

Server/Bartender

The Grove Wine Bar & Kitchen

October 2020- August 2023

- Excellent interpersonal skills. Maintain professional working relationships with team members, management, and customers.
- Efficiently manage tables.
- Accurately take orders, which at times included sales when providing a more detailed menu description and giving recommendations.
- Handle transactions.
- Reliable team player committed to ensuring a positive dining experience for all patrons.

Server

The Oasis on Lake Travis

June 2018 -March 2020

- Excellent interpersonal skills in a high paced environment.
- Efficiently manage tables.
- Assisted in private events.
- Accurately take orders.

Education

Dental Genius – Obtaining RDA

Leander High School – High School Diploma

References

Dr. Steven Ramsay

512-294-8499

Jackie Vargas

512-289-6889

Steve Sanford

512-947-5002